



# KILIMBE MICROFINANCE 'U'LIMITED

P.O BOX 210, KISIIZI RUKUNGIRI. Tel.0200954596/0394718713

Email:kilimbemicrofinanceugandaltd@gmail.com

[www.kilimbemicrofinanceultd.com](http://www.kilimbemicrofinanceultd.com)

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Please answer each question clearly and completely. Read carefully and follow all directions. TYPE OR PRINT LEGIBLY.

## 1. PERSONAL INFORMATION

|                                       |
|---------------------------------------|
| Surname Name: .....                   |
| Other Name (s): .....                 |
| Maiden Name (if applicable): .....    |
| Date of Birth: .....                  |
| Nationality: .....                    |
| National Identification Number: ..... |
| Gender: .....                         |
| Permanent Address: .....              |
| Telephone Number (s): .....           |
| E-mail Address: .....                 |

## 2. QUALIFICATIONS (give full details)

Please give exact titles of degrees in original language as stated on the Transcript/ Certificate. Do not translate or equate to other degrees.

### PhD (if any)

| No. | PhD Name | University | Date of Graduation |
|-----|----------|------------|--------------------|
|     |          |            |                    |

### Masters

| No. | Master Name | University | Date of Graduation |
|-----|-------------|------------|--------------------|
|     |             |            |                    |
|     |             |            |                    |



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### Bachelors

| No. | Bachelors Degree | University | Class of Degree | Cumulative Grade Point Average CGPA | Date of Graduation |
|-----|------------------|------------|-----------------|-------------------------------------|--------------------|
| 1   |                  |            |                 |                                     |                    |
| 2   |                  |            |                 |                                     |                    |

### Schools or Other Formal Training (PLE, UCE, UACE, Diploma, Certificates)

| No. | Qualification Obtained | School/Institution | Attended From<br><i>dd/mm/yyyy</i> | Attended to<br><i>dd/mm/yyyy</i> |
|-----|------------------------|--------------------|------------------------------------|----------------------------------|
| 1   |                        |                    |                                    |                                  |
| 2   |                        |                    |                                    |                                  |
| 3   |                        |                    |                                    |                                  |
| 4   |                        |                    |                                    |                                  |
| 5   |                        |                    |                                    |                                  |



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### 3. PUBLICATIONS

List any significant publications or papers you have written which may be of relevance to the post being applied for.

.....

.....

.....

.....

.....

.....

.....

### 4. EMPLOYMENT RECORD

Please fill in details of your employment history below in chronological order, starting with your current or latest position. **Indicate each position title and rank held for each position.** Use a separate block for each post.

#### 4.1 Present Post

| Exact Title of Post  | Name of Employer | From<br>(Month/Year) | To<br>(Month/Year) |
|--|------------------|----------------------|--------------------|
|  |                  |                      |                    |
| <b>Address Of Employer:</b>                                    |                  |                      |                    |
| <b>Type of Organization</b><br>(e.g. NGO, Government, Private) |                  |                      |                    |
| <b>Description Of Duties</b>                                   |                  |                      |                    |



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## 4.2 Previous Post

| Exact Title of Post  | Name of Employer | From<br>(Month/Year) | To<br>(Month/Year) |
|--|------------------|----------------------|--------------------|
|  |                  |                      |                    |
| <b>Address of Employer:</b>                                    |                  |                      |                    |
| <b>Type of Organization</b><br>(e.g. NGO, Government, Private) |                  |                      |                    |
| <b>Description Of Duties</b>                                   |                  |                      |                    |
| <b>Reason (s) for Leaving</b>                                  |                  |                      |                    |

## 4.3 Previous Post

| Exact Title of Post  | Name of Employer | From<br>(Month/Year) | To<br>(Month/Year) |
|--|------------------|----------------------|--------------------|
|  |                  |                      |                    |
| <b>Address of Employer:</b>                                    |                  |                      |                    |
| <b>Type of Organization</b><br>(e.g. NGO, Government, Private) |                  |                      |                    |
| <b>Description Of Duties</b>                                   |                  |                      |                    |
| <b>Reason (s) for Leaving</b>                                  |                  |                      |                    |



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## 5. SKILLS

What are your major skills and behavioral characteristics that can be assets to the post you have applied for?

## 6. REFEREES

List the name of the three (3) persons, not related to you who are familiar with your character and qualifications.

| Full Name | Full Address & Email | Business Occupation | Phone Number |
|-----------|----------------------|---------------------|--------------|
|           |                      |                     |              |
|           |                      |                     |              |
|           |                      |                     |              |

## 7. ADDITIONAL INFORMATION

Any other additional information you would like to submit in support of your candidature:

I ....., certify that the statements made by me in response to the foregoing questions are true and complete to the best of my knowledge. I understand that any misrepresentation or material omission made on this form may render my candidature null & void or lead to termination of employment.

Date:

Signature:

